

HR Skills Masterclass

A Comprehensive Guide to Update and Extend Your Knowledge In The Basics of HR Management and HR Development

26 April-2017 Movenpick Hotel Karachi

27 April-2017 Royal Palm Lahore

Timings: 9:00 am – 5:30 pm

Workshop Investment PKR 35,000/-

Course Facilitator: Michele Thwait

Advanced Intelligence 21st Century Executive Secretary & PAs

Skills, Tools and techniques to take challenges,

Target and Improve Management Skills

25 April-2017 Movenpick Hotel Karachi

28 April-2017 Royal Palm Lahore

Timings: 9:00 am – 5:30 pm

Workshop Investment PKR 35,000/-

Course Facilitator: Michele Thwait

Strategic Skills to Effectively Partner with your Boss, Managers, Clients/Vendors

25 April-2017 Movenpick Hotel Karachi

28 April-2017 Royal Palm Lahore

Timings: 9:00 am – 5:30 pm

Workshop Investment PKR 35,000/-

Course Facilitator: Michele Thwait

Risk Management and Compliance

18 April-2017 Royal Palm Golf Club Lahore

20 April-2017 Movenpick Hotel Karachi

Timings: 9:00 am – 5:30 pm

Workshop Investment PKR 35,500/-

Course Facilitator: Inderpal Singh

Strategic Accounting, Budgeting and Financial Management

17 April-2017 Royal Palm Golf Club Lahore

19 April-2017 Movenpick Hotel Karachi

Timings: 9:00 am – 5:30 pm

Workshop Investment PKR 35,500/-

Course Facilitator: Inderpal Singh

Employee Greivances Handling and Disciplinary Actions

28th March at Movenpick Hotel Karachi

4th April at Royal Palm Golf Club Lahore

Timings: 9:00 am – 5:30 pm

Course Fees: PKR 15,500/-

Contract Employment & Labour Management (LEGAL STATUS IN THE CURRENT SCENARIO)

6th April-2017 Royal Palm Golf Club Lahore

19th April-2017 Movenpick Hotel Karachi

26th April-2017 Grand Regency Hotel Islamabad

Timings: 9:00 am – 5:30 pm

Course Fees: PKR 15,500/-

Persuasion & Negotiation Skills

11 April-2017 Movenpick Hotel Karachi

18 April-2017 Royal Palm Lahore

Timings: 9:00 am – 5:30 pm

Workshop Investment PKR: 18,500/-

Creativity, Problem Solving & Decision Making

12 April-2017 Movenpick Hotel Karachi

19 April-2017 Royal Palm Lahore

Timings: 9:00 am – 5:30 pm

Workshop Investment PKR: 18,500/-

Personality Development & Corporate Grooming

5th April-2017 Royal Palm Lahore

7th April-2017 Movenpick Hotel Karachi

Timings: 9:00 am – 5:30 pm

Mastering Microsoft Excel (Intermediate)

13th April-2017 Movenpick Hotel Karachi

21st April-2017 Royal Palm Lahore

Timings: 9:00 am – 5:30 pm

Workshop Investment PKR 15,500/-